



# Huntington's Great American Catfish Festival

Saturday, October 7, 2023  
10 am–4 pm



Presented by:  
Huntington Business Owners Association  
PO Box 445 Huntington, TX 75949  
936-635-3306  
pamelaahooton@gmail.com

## VENDOR BOOTH APPLICATION

### Vendor Event Setup Times

Friday, after 5pm – Contained Vendors ONLY

Saturday, before 9 am – All Vendors must be set up and vehicles parked (no motorized vehicle movement inside festival area)

*No Refunds. In the event you need to cancel, your HBOA account will be credited for the following year if done so by September 23rd. No account credits given after September 23rd.*

### **Please Indicate Space(s) Needed**

If your booth is a trailer/truck and is LONGER than 10 feet, including the tongue, you **must** reserve **two spots**.

\_\_\_\_\_ 10 X 10 Arts, Crafts, Retail, or any non-Food/non-Exempt Sales = \$75.00/each

\_\_\_\_\_ 10 x 20 Food Booth = \$150.00

\_\_\_\_\_ 10 x 10 Non-Profit (School, Church, Gov, Exhibit Only) = No Charge

### **Electricity or Water = Additional \$25.00/each (Limited 110 Electricity Available. Only 220 outlets)**

*There is very limited electricity to be used for fans, lights and small appliances. Booths are limited to one 20amp plug per booth rental. Powerstrips for appliances with large draw (i.e. crockpots, fryers, steamers), or large appliances such as freezers are not allowed as breakers will trip. For large cooking areas needing multiple appliances, please plan to bring alternate propane, grill or generator power sources if minimal electricity is not acceptable. Vendors are responsible for bringing their own 100' heavy-duty extension cords.*

\_\_\_\_\_ None Needed

\_\_\_\_\_ Water Only

\_\_\_\_\_ 110 Outlet (max draw 20 amps)

\_\_\_\_\_ 220 Outlet (Only 2 available)

Booth Fee (per size) = \$ \_\_\_\_\_

Electric/Water Fee - \$25/each = \$ \_\_\_\_\_

Total = \$ \_\_\_\_\_

Booth Name for Advertising Purposes:

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Organization/Business Name:

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Contact Person:

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Mailing Address:

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Phone Number:

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Email Address:

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Business Website:

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Are you a returning vendor? Yes No

For security and emergency contact purposes, please provide at least one name and cell phone number we can use to contact a responsible party during the day of the festival.

Name:

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Phone Number:

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Brief description of merchandise or food to be sold:

*All merchandise offered must comply with Festival Rules & State Regulations - Approval of application does not guarantee approval of all merchandise listed—we will do our best to make sales fair with fewer booths/same merchandise in approximate location.*

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If preparing & selling food/beverages ONSITE or if giving samples of pre-packaged foods, attach a copy of your current Food Vendor Permit to this application.

## **Liability Release**

I understand that during my participation as a VENDOR with Huntington Business Owners Association (SPONSOR), the SPONSOR is the final authority in the manner of interpretation and enforcement of all rules and regulations related to the EVENT and reserves the right to accept or reject any application for exhibit space at its sole discretion. Further, I understand that as a VENDOR, I am responsible for knowing the Festival Rules & Regulations, a copy of which has been provided to me with this application. I am responsible for ensuring my merchandise, decorations, and behavior complies with, and reflects the high standards of the Festival's Management Team and any applicable City ordinances. My failure to do so may result in my being removed from the Festival, and no refund being issued.

I, the VENDOR, agree to keep, save, and hold the EVENT, SPONSOR and the CITY OF HUNTINGTON harmless from any and all action liabilities, damages, judgements, costs and expenses including reasonable attorney fees, in the event an action is filed or does in any way accrue against the EVENT, SPONSOR or the CITY OF HUNTINGTON of consequence of the Agreement or for any act, negligence or omission of the SPONSOR or SPONSOR'S agents, employees, participants or volunteers, in relation to the event.

I AGREE TO INDEMNIFY THE EVENT, SPONSOR, AND THE CITY OF HUNTINGTON FOR ANY AND ALL ACTION, LIABILITIES, DAMAGES, JUDGEMENTS, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEY FEES, IN THE EVENT AN ACTION IS FILED OR DOES IN ANY WAY ACCRUE AGAINST THE INDEMNIFIED FOR PRODUCTS, MERCHANDISE, ACTIVITIES, OFFERINGS, OR THE ACTS OR OMISSIONS OF MYSELF OR ONE OF THE STAFF OF MY VENDOR BOOTH.

I agree that the EVENT and SPONSOR may use any photos or images taken or submitted for publicizing the EVENT with no compensation.

I acknowledge that I have read and understand the information contained in this application. I further understand and agree that failure to abide by the rules stated in this application can lead to immediate expulsion from the EVENT with no reimbursement or legal recourse whatsoever.

## **Vendor Rules and Regulations**

The Huntington Annual Catfish Festival is presented by the Huntington Business Owners Association (HBOA). The HBOA will have the final authority in the manner of interpretation and enforcement of all rules and regulations related to the event and reserves the right to accept or reject any application of exhibit space at its sole discretion. Please read these rules carefully.

**SECURITY**—The Festival is not responsible for stolen or damaged property, accidents, or injuries. Make sure your tent, trailer and/or merchandise are secure enough to withstand any and all weather conditions.

**BOOTH SPACE**—Your exhibit must be confined to the space you purchase. This includes trailer tongues, awnings, signs, product tables, etc. Exhibits may not interfere with other exhibits or impede access to sidewalks, designated walkways and use of the street. This will be strictly enforced.

**FOOD/DRINK**— If you are preparing & selling foods or beverages onsite—and/or even if you are giving samples of pre-packaged foods or beverages, you are responsible for obtaining the proper permits. Non-Profit Organizations and Churches are exempt, but must have “proof of status” in their booth at all times. All food and drink vendors **MUST** comply with the applicable health department requirements. Temporary permits are available through the state and can take up to 6 weeks to obtain—please plan ahead for this requirement by the State and/or County. **EVERYONE** is subject to State/County inspection at any time. Please be prepared with documentation.

PRODUCT ELIGIBILITY— Vendors are expected to exhibit ONLY items that are suitable for viewing by all ages. Listing an item on the Vendor application is not sufficient to guarantee it may be offered to Festival patrons. If you have any questions, contact Festival Management prior to arrival.

PROHIBITED ITEMS—NO EXCEPTIONS

- Any items that may violate Federal, State or Local Laws.
- Pornographic material and literature or sexually oriented items and literature.
  - Illicit drugs, drug paraphernalia or related items
- Explosives, explosive devices or bottled products with offensive odors.

VENDOR TAKE-DOWN—All vendors will begin take-down after 4:00 pm on Saturday – NO RAIN OUT—We are a Rain or Shine Event unless HBOA determines based on extenuating circumstances! All Vendors agree to remain for the duration of sales hours offered. Early closings and/or take down will harm the reputation of the festival and its Vendors and will not be allowed. At the close of the Festival, we ask that you respect those around you as everyone is trying to pack up and move out at the same time. If you experience a problem or need assistance, please notify the vendor coordinator immediately.

Only one organization or vendor may use each booth space unless prior authorization has been obtained from the HBOA committee. All vendors must conduct business in their designated booth area only, unless otherwise approved by the HBOA committee. Pre-registered vendors unable to attend must notify HBOA 24 hours prior to the event and are not permitted to sublet without prior consent from HBOA. Fliers, handbills, and petitions will be limited to booth area only. Non-booth holders may NOT distribute merchandise or fliers of any kind.

NO FOOD ITEMS OR BEVERAGES MAY BE SOLD at vendor booths other than those specifically identified as food vendors, and only as approved by the HBOA committee.

NO ALCOHOL IS ALLOWED IN THE PARK.

By Law, the State of Texas requires any for-profit vendor to have a Tax ID #. Should you not have a Tax ID # and your booth is checked by the State, you will be subject to pay a fine. Vendors are responsible for collecting and remitting sales tax, when applicable, to the TX Comptroller.

Hold Harmless: By signing this form, you affirm and agree to hold harmless the Huntington Business Owners Association, its officers and members from any and all loss, claim, action, suit or liability to third persons (including attorney fees at trial and appeal), from any cause whether directly or indirectly related to this event or this agreement including but not limited to claims for injury to persons including death or destruction of property; whether intentional, negligent or consequential as result of any act or omission or yours, or the officers, director, employees or agents of your business.

**By signing below, I agree and accept all terms of the application.**

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_